TIME MANAGEMENT FORM



For the categories below that apply to you, please enter the hours per week that you will spend on that class or activity outside of school. Calculate your total weekly hours. Once your form is complete, please share it with your parent(s)/guardian(s).

SCHOOL WORK				
School (for most students, this will be 36.5 = 5 days × 7.5 hours)	Est. Min Time (hours)	Est. Max Time (hours)	Est. Avg. Hours/ Week	
ENGLISH				
social studies				
MATH				
SCIENCE				
LANGUAGE				
ELECTIVES				
TOTAL				

EXTRACURRICULARS			
	Est. Min Time (hours)	Est, Max Time (hours)	Est. Avg. Hours! Week
PAID JOB			
HOBBIES/INTERESTS			
COMMUNITY SERVICE			:
SPORTS			
CLUBS	:		
MUSIC/ PERFORMANCES			
TOTAL			

- DAILY LIVING ACTIVITIES			
	Est. Avg. Hours/Week		
SLEEP			
NECESSITIES (Eating, Showering, Chores)			
FAMILYTIME			
FREETIME (Friends, Phone, Social Media, Internet, Video Games, Reading, Etc)			
COMMUTING & TRAVELING			
TOTAL			

American Academy of Pediatrics recommends 8-10 hours of sleep per night.



WEEKLY TOTAL		
SCHOOL WORK		
EXTRACURRICULARS		
DAILY LIVING ACTIVITIES		
YOUR TOTAL		

